

APPROVED

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

Tuesday, May 24, 2011

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300

Henrico, Virginia

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 3:05 p.m.
- MEMBERS PRESENT:** Randy Minter, FSP, Chair
Bob Burger, FSP
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director
Kathy Truesdale, Discipline Operations Manager
Peter Opper, APD
- MATTER:** **Dennis K. Pruitt, Applicant**
Heaven Bound Transport
Case No.: 135973
- DISCUSSION:** Mr. Pruitt did not appear before the Committee in person in accordance with a Notice of the Board dated April 20, 2011. Mr. Pruitt was not represented by counsel.
- CLOSED SESSION:** Upon a motion by Mr. Burger, and duly seconded by Mr. Minter, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dennis K. Pruitt/Heaven Bound Transport. Additionally, he moved that Ms. Helmick, Ms. Truesdale and Mr. Opper attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.
- DECISION:** Upon a motion by Mr. Burger, and duly seconded by Mr. Minter, the Committee made certain Findings of Fact and voted to DENY the application for licensure for Heaven Bound Transport.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 3:25 p.m.

Michael Leonard, FSP, Chair

Lisa R. Hahn, Executive Director

Date

Date

